



FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS

Attached is the information relating to the registration of a foreign corporate name in Florida. This application does not register the foreign corporation to transact business in Florida. It merely reserves the name for future use in this state. Pursuant to section 607.0403, Florida Statutes, the requirements for registering a foreign corporate name in the state of Florida are listed below:

**FILING**

- Complete in its entirety "Application for the Registration of a Foreign Corporate Name" found on the reverse side of this letter.
  
- Include with the application a certificate of existence, or a certificate stating that the corporation is in good standing under the laws of the state or country wherein it is organized, from the state or country of incorporation. (The date of issuance of the certificate cannot be more than 90 days prior to the delivery of the application to the Department of State.)
  
- Fees:

|                                  |  |
|----------------------------------|--|
| <b>Application Fee:</b>          | <b>\$ 87.50</b>  |
| <b>Certified Copy (optional)</b> | <b>\$ 8.75 (plus \$1 per page for each page over 8, not to exceed a maximum of \$52.50).</b> |
  
- Send one check for the total amount, made payable to Florida Department of State. Please include a cover letter with your documents and check, stating the contact person with daytime telephone number, and the name and address to whom the acknowledgment should be returned.

A letter of acknowledgment is issued free of charge upon registration. Registration shall be effective until close of the calendar year in which the application for registration is filed.

**RENEWAL**

- A foreign name registration may be renewed each year by annually filing a renewal application between October 1, and December 31 preceding the year of renewal. (Registration is renewed for the following calendar year.)

**\$ 87.50 Renewal Fee**

*Questions concerning foreign name registrations should be directed to the Tgi knt cvkqp Section by calling (850) 245-6053 or by writing the Division of Corporations at the address indicated below.*

**COVER LETTER**

**TO:** Registration Section  
Division of Corporations

**SUBJECT:** \_\_\_\_\_  
(Name of Foreign Corporation)

Dear Sir or Madam:

The enclosed Foreign Name Registration, certificate and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

\_\_\_\_\_  
(Name of Person)

\_\_\_\_\_  
(Firm/Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City/State and Zip Code)

For further information concerning this matter, please call:

\_\_\_\_\_ at (\_\_\_\_\_) \_\_\_\_\_  
(Name of Person) (Area Code & Daytime Telephone Number)

**STREET/COURIER ADDRESS:**

Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, Florida 32301

**MAILING ADDRESS:**

Registration Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, Florida 32314

**Enclosed is a check for the following amount:**

\$87.50 Filing Fee

\$96.25 Filing Fee & Certified Copy

# APPLICATION FOR THE REGISTRATION OF A FOREIGN CORPORATE NAME

(NOTE: This application does not register the foreign corporation to transact business in Florida. It merely reserves the name for future use in this state.)

IN COMPLIANCE WITH SECTION 607.0403, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN CORPORATE NAME:

1. \_\_\_\_\_  
Name of corporation adding the word "INCORPORATED", "COMPANY", OR "CORPORATION", or the abbreviation "CORP.", "INC.", or "CO." or words or abbreviations of like import in language as will clearly indicate that it is a corporation instead of a natural person or partnership if not so contained in the name at present.

2. \_\_\_\_\_  
State or country under the laws of which it is incorporated

3. \_\_\_\_\_ 4. \_\_\_\_\_  
Date of Incorporation Federal Employer Identification Number, if applicable

5. \_\_\_\_\_  
\_\_\_\_\_  
Current mailing address

6. \_\_\_\_\_  
\_\_\_\_\_  
Brief description of the nature of the business in which it is engaged

7. Attached is a certificate of existence or a certificate setting forth that the corporation is in good standing under the laws of the state or country wherein it is organized, from the state or country of incorporation.

8. \_\_\_\_\_  
Signature of Chairman, Vice Chairman, or officer Date

9. \_\_\_\_\_  
Name and capacity of person signing application